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ONE HUNDRED FOURTEENTH CONGRESS

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RANKING MINORITY MEMBER

Congress of the United States
House of Representatives

COMMITTEE ON OVERSIGHT AND GOVERNMENT REFORM
2157 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515–6143

MAJORITY (202) 225–5074
MINORITY (202) 225–5051
http://oversight.house.gov

September 2, 2016

Mr. Peter J. Kadzik
Assistant Attorney General for Legislative Affairs
U.S. Department of Justice
950 Pennsylvania Avenue, N.W.
Washington, D.C. 20530

Dear Mr. Kadzik:

I understand you declined to appear for an informal briefing with the Committee on Wednesday, September 7, 2016. Your declination to attend this briefing is particularly dismaying, given that as a legislative affairs official, your role is to facilitate the flow of information to Congress. In light of your decision, the Committee has no choice but to convene a hearing on Monday, September 12, 2016, at 5:00 p.m. in room 2154 of the Rayburn House Office Building. We request your testimony at the hearing. If necessary, the Committee will employ compulsory process to ensure your attendance.

The hearing is titled "Classifications and Redactions in FBI's Investigative File." The hearing will relate to the Federal Bureau of Investigation's document productions on August 16 and 17, 2016, regarding its investigation of former Secretary of State Hillary Clinton's use of a private email server for official State Department business. The Committee plans to examine decisions to redact, omit, or classify certain information in the production. You should be prepared to provide a five-minute opening statement and answer questions posed by Members.

This will be a closed hearing and include discussion of classified national security information up to and including information classified SECRET//NOFORN with additional dissemination controls. You and any of your staff attending should pass appropriate clearances to the Office of House Security no later than September 7, 2016. If you have questions, please contact Liam McKenna with the Committee staff at (202) 225-5074.

Sincerely,

Jason Chaffetz
Chairman

Enclosure

Witness Instruction Sheet
Governmental Witness
Full Committee Hearing

The following are pertinent rules and procedures applicable to a witness testifying before the Committee on Oversight and Government Reform.

1. The witness should prepare written testimony and provide a short biographical summary. **These two documents need to be provided to the Committee no later than 10:00 a.m. two business days prior to the hearing.**

    a. Electronic submission: The witness should submit an electronic version of the written testimony and biographical information to Willie Marx at William.Marx@mail.house.gov

        i. The Committee prints the final record after the hearing. Considering printing costs, please submit your testimony single-spaced and no font size larger than 12 point.

    b. Delivery of hard copies: The witness should print 70 copies of the written testimony and staple a copy of the biographical summary behind each copy of the written testimony. These 70 packets should be delivered to William Marx at 2157 Rayburn House Office Building. Please do not send the packets by U.S. Mail, UPS, Federal Express, or other shippers. Such packages are processed through an offsite security facility and will arrive 7-10 days late.

2. At the hearing, the witness will be asked to summarize his or her written testimony in five minutes or less in order to maximize the time available for discussion and questions. However, the written testimony may extend to any reasonable length.

3. At the conclusion of the hearing, the witness' written testimony and biographical summary will be posted on the Committee's website. The documents will also be entered into the hearing record. Therefore it is recommended that personally identifiable information, such as addresses and phone numbers, not be included.

4. The Committee does not provide financial reimbursement for witness travel or accommodations. However, a witness with extenuating circumstances may submit a written request for such reimbursements to Robin Butler, Financial Administrator, 2157 Rayburn House Office Building, at least one week prior to the hearing. Reimbursements will not be made without prior approval.

5. A witness with a disability should contact Committee staff to arrange any necessary accommodations.

6. The Committee on Oversight and Government Reform is the principal oversight committee in the U.S. House of Representatives. The jurisdiction of the Committee is set forth in the House Rules X, clauses 1(m), 2, 3, and 4.

7. Committee Rules governing this hearing are online at http://oversight.house.gov/.

For inquiries regarding these rules and procedures, please contact the Committee on Oversight and Government Reform at (202) 225-5074.